

Traditional Agreement

Candle Cottage
FUNDRAISING AGREEMENT AND PARTICIPATION FORM

Organization Name: _____
Contact Person: _____
Shipping Address: _____
City: _____ State: _____ Zip: _____
Contact Phone #: (_____) _____ Alt. Phone#: (_____) _____
E-Mail Address: _____ Fax #: _____

The contact person must be 18 years of age or older and does hereby represent and warrant that he/she is duly authorized by the participating organization to enter into this agreement on behalf of the organization. This is a binding contract.

This agreement is made this _____ day of _____, _____ between Candle Cottage and Participant. Candle Cottage agrees to provide the requested fund-raising items to Participant. Candle Cottage agrees to assist in shipping candles, if within 200 miles. Posters are available upon request. Any merchandise that is damaged or missing will be replaced or refunded providing notice of these items is given within 48 hours upon receipt. Any cancellation of order after receiving order materials will be charged for the total cost of these materials unless Candle Cottage agrees in writing to accept a return at customer's expense. Candles sold may not be returned without written permission from Candle Cottage.

Participant agrees to terms set forth and to pay invoice due to Candle Cottage upon order. Participant agrees to accept full responsibility for all fund-raising items ordered and agrees to minimum order requirements as specified. Participant also agrees to sell items and pay Candle Cottage the amount due for each item with MasterCard, Visa, check, money order or cashier's check, additional fees may apply.

Participant must provide a Tax Exemption Number or Resale Exemption Number in order to exempt participant from sales tax on all fund-raising items purchased. Participant is responsible for any local sales tax, if applicable.

Tax Exemption Number _____

Start Date of Fundraiser: ____/____/____ Order Turn in Date: ____/____/____
Delivery Date: ____/____/____ Terms: Check _____ Credit Card _____

Minimum Order Requirement: **100 Candles – 50% profit**

If you fall below the minimum required you will receive 40% profit.

Each Participant should receive a brochure and order form - total _____

You may elect to order a set of the candles for samples, or we do have a sample box of each fragrance in a tea light. There is a charge for them that will be included in the invoice due. Please check those you are interested in.

16 oz Sample Candles Requested: total _____ (\$ 7.00 each to be included in invoice due)
Sample box total _____ (\$ 5.00 per box to be included in invoice due)

Comments: _____

Participant Signature _____

Date _____

Candle Cottage Signature _____

Date _____

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